



To whom it may concern,

_____ is a student at Le Chéile Secondary School and is in Transition Year in 2018-2019.

As you are aware one element of this programme involves our students finding work experience in a variety of working environments. We hope our students will gain valuable insights into the working world as a result of this experience which will prepare them for when they leave school.

Thank you for considering _____ application for work experience in your organisation. We hope you will consider this application and would be very grateful should you offer a placement(s).

If you have any questions on this matter please feel free to contact me on 018227181 or mrwalshe@lecheilesecondaryschool.ie

Thank you for your support.

Yours sincerely,

Mr. Eoin Walshe
Transition Year Coordinator
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